Verifications and References

Employment Verification:

Turnaround time – 2 to 3 business days on average

Trusted Employees will contact the candidate's current and/or previous employers to find out start/end dates, position held, hours worked per week. Salary information is provided where available. We also ask whether or not the candidate is eligible for rehire.

Note: Approximately a third of all employers use third party verifications. These services charge an additional fee which is passed on at cost.

Education Verification:

Turnaround time – 1 to 3 business days on average

Trusted Employees will contact the high school or higher learning institution the applicant attended to verify the dates the applicant was enrolled and whether or not they earned a degree or certificate. Typically, major course of study is available with an earned degree.

Note: Almost all higher education institutions use a third party verification service. These services charge an additional fee which is passed on at cost.

Professional References:

Turnaround time – Contingent upon responsiveness

Clients may provide a list of specific questions or use our standard list. This information is attached to the report.

Professional License Verification:

Turnaround time – 1 to 3 business days on average

Trusted Employees will verify that a candidate holds a professional license or certificate with the state or national board responsible for certifying or licensing professionals. Common examples are doctors, nurses, electricians, CPAs.